

Energy Management Plan (EMP)

What is the purpose of an EMP?

An *EMP* is a requirement of the *Green Lease Schedule* (GLS) (Fact Sheet 2), its purpose is to:

- > maintain the required ABGR (Fact Sheet 3) rating for the building.
- > ensure tenants and landlords manage their respective obligations of the GLS.
- > identify strategies to support ongoing achievement of the ABGR rating.

Who will develop and review the EMP?

- > The *Building Management Committee* (Fact Sheet 5) develops/reviews the EMP and makes recommendations to the tenant and landlord.

What must the EMP consist of?

- > A comprehensive energy management plan template has been designed by the Department of the Environment and Water Resources to streamline the GLS process. Using this particular template is optional. See the Department of the Environment and Water Resources website as listed below.
- > The Department of the Environment and Water Resources has also produced a document listing the essential elements to consider in an EMP. See the Department of the Environment and Water Resources website as listed below.
- > The EMP should also list the agreed GLS ABGR rating(s).

Does the plan have to be signed?

- > The duly authorised person (see Fact Sheet 5) will sign the EMP.

When does the plan have to be reviewed?

- > Every 2 years is the recommended period.

What are the costs?

- > Landlord and tenant will bear their own costs for producing, reviewing and implementing the EMP. However, for consistency and to minimise cost the Department of the Environment and Water Resources has supplied a comprehensive EMP template.

Who do I contact for further information?

EEGO Policy Helpline: (02) 6274 1111 EEGO Policy: www.energy.gov.au